



OFFICE OF THE BUILDING OFFICIAL

ARCHITECTURAL PERMIT

Application No.

--	--	--	--	--	--	--	--	--	--

AP No.

--	--	--	--	--	--	--	--

Building Permit No.

--	--	--	--	--	--	--	--

Box 1 (To be accomplished in print by the Owner/Applicant)

OWNER/APPLICANT		LAST NAME		FIRST NAME		M.I.	TIN	
FOR CONSTRUCTION OWNED			FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY			
BY AN ENTERPRISE								
ADDRESS	NO.	STREET	BARANGAY	CITY/MUNICIPALITY		ZIP CODE	TELEPHONE NO.	
LOCATION OF CONSTRUCTION		LOT NO. _____	BLK NO. _____	TCT NO. _____	TAX DEC NO. _____			
STREET _____		BARANGAY _____		CITY/MUNICIPALITY OF _____				
SCOPE OF WORK								
<input type="checkbox"/>	NEW CONSTRUCTION		<input type="checkbox"/>	RENOVATION		<input type="checkbox"/>	RAISING	
<input type="checkbox"/>	ERECTION		<input type="checkbox"/>	CONVERSION		<input type="checkbox"/>	DEMOLITION	
<input type="checkbox"/>	ADDITION		<input type="checkbox"/>	REPAIR		<input type="checkbox"/>	ACCESSORY BUILDING/STRUCTURE	
<input type="checkbox"/>	ALTERATION		<input type="checkbox"/>	MOVING		<input type="checkbox"/>	OTHERS (Specify) _____	

Box 2 (To be accomplished by the Design Professional)

1. ARCHITECTURAL FACILITIES AND OTHER FACILITIES PURSUANT TO BATAS PAMBANSA BILANG 344, REQUIRING CERTAIN BUILDINGS, INSTRUCTIONS, ESTABLISHMENTS AND PUBLIC UTILITIES TO INSTALL FACILITIES AND OTHER DEVICES

<input type="checkbox"/>	STAIRS	<input type="checkbox"/>	WASH ROOMS & TOILETS	<input type="checkbox"/>	SWITCHES, CONTROLS, BUZZERS	<input type="checkbox"/>	DRINKING FOUNTAINS
<input type="checkbox"/>	WALKWAYS	<input type="checkbox"/>	LIFTS/ELEVATORS	<input type="checkbox"/>	HANDRAILS	<input type="checkbox"/>	PUBLIC TELEPHONES
<input type="checkbox"/>	CORRIDORS	<input type="checkbox"/>	RAMPS	<input type="checkbox"/>	THRESHOLDS	<input type="checkbox"/>	SEATING ACCOMODATIONS
<input type="checkbox"/>	DOORS, ENTRANCES, & THRESHOLDS	<input type="checkbox"/>	PARKING AREAS	<input type="checkbox"/>	FLOOR FINISHES	<input type="checkbox"/>	OTHERS (Specify) _____

2. PERCENTAGE OF SITE OCCUPANCY

PERCENTAGE OF BUILDING FOOTPRINT _____ %	3. CONFORMANCE TO FIRE CODE OF THE PHILIPPINES (P.D. 1185)
PERCENTAGE OF IMPERVIOUS SURFACE AREA _____ %	<input type="checkbox"/> NUMBER & WIDTH OF EXIT DOORS
PERCENTAGE OF UNPAVED SURFACE AREA _____ %	<input type="checkbox"/> FIREWALLS <input type="checkbox"/> OTHERS(Specify) _____
OTHERS (Specify) _____ %	<input type="checkbox"/> WIDTH OF CORRIDORS
	<input type="checkbox"/> DISTANCE OF FIRE EXITS
	<input type="checkbox"/> ACCESS TO PUBLIC STREET
	<input type="checkbox"/> FIRE FIGHTING AND SAFETY FACILITIES
	<input type="checkbox"/> SMOKE DETECTORS
	<input type="checkbox"/> EMERGENCY LIGHTS

Box 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
_____ ARCHITECT (Signed and Sealed over Printed Name)	Date _____
Address _____	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

Box 4

SUPERVISOR / IN-CHARGE OF ARCHITECTURAL WORKS	
_____ ARCHITECT (Signed and Sealed over Printed Name)	Date _____
Address _____	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

Box 5

Building Owner		
_____ (Signature Over Printed Name) Date _____		
Address _____		
CTC No.	Date Issued	Place Issued

Box 6

WITH MY CONSENT LOT OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
CTC No.	Date Issued	Place Issued

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION

Box 7

RECEIVED BY	DATE
FIVE (5) SETS OF ARCHITECTURAL DOCUMENTS	
<input type="checkbox"/> 1. VICINITY MAP/LOCATION PLAN WITHIN A TWO KILOMETER RADIUS	<input type="checkbox"/> 8. DETAILS OF RAMPS, PARKING FOR THE DISABLED, STAIRS FIRE ESCAPES, CABINETS AND PARTITIONS
<input type="checkbox"/> 2. SITE DEVELOPMENT PLAN	<input type="checkbox"/> 9. SCHEDULE OF DOORS AND WINDOWS
<input type="checkbox"/> 3. PERSPECTIVE	<input type="checkbox"/> 10. SCHEDULE OF FINISHES FOR FLOORS, CEILING AND WALLS
<input type="checkbox"/> 4. FLOOR PLANS	<input type="checkbox"/> 11. ARCHITECTURAL INTERIOR
<input type="checkbox"/> 5. ELEVATIONS, AT LEAST FOUR (4)	<input type="checkbox"/> 12. SPECIFICATIONS
<input type="checkbox"/> 6. SECTIONS, AT LEAST TWO (2)	<input type="checkbox"/> 13. COST ESTIMATE
<input type="checkbox"/> 7. CEILING PLANS SHOWING LIGHTING FIXTURES AND DIFFUSERS	<input type="checkbox"/> 14. OTHERS (Specify) _____

Box 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ARCHITECTURAL DRAWINGS					ROMMEL C. JARDIN Chief, Building Code Section
SPECIFICATIONS					
OTHERS (Specify)					

Box 9

ACTION TAKEN:
PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That under Article 1723 of the Civil Code of the Philippines, the architect (and engineer) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from completion of the building/structure, the same should collapse due to defect in the plans or specification or defects in ground. The engineer or architect who supervises the construction shall be solidarity liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2. That the proposed architectural works shall be in accordance with the architectural plans filed with this office and in conformity with latest Architectural Code of the Philippines, the National Building Code and its IRR.
3. That prior to any construction activity, a duly accomplished prescribed "Notice of Construction" shall be submitted to the Office of the Building Official.
4. That upon completion of the construction, the licensed full time inspector and supervisor in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents, and shall also accomplish the Certificate of Completion stating that the architectural works conform to the provisions of the Architectural Code of the Philippines, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit.

PERMIT ISSUED BY:

MACARIO A. SEGUNDO JR.
 City Engineer/Building Official
 Date _____